



# Club Coach Progress Report

This report should be completed every 60 days after the date of appointment. Once completed, it can be sent to the District Director (or delegated Program Quality Director or Club Growth Director) or Region Advisor of coach if an undistricted club.

## Club Coach Information

Name: \_\_\_\_\_ Membership Number: \_\_\_\_\_

Date of Appointment (MM/DD/YYYY): \_\_\_\_\_

Days Since Appointment: \_\_\_\_\_

Date (MM/DD/YYYY): \_\_\_\_\_

## Club Information

Club Name: \_\_\_\_\_ Club Number: \_\_\_\_\_

Charter Date (MM/DD/YYYY): \_\_\_\_\_

## Club Coach's Goals for the Club

Expected Program Year for Distinguished Club Status: \_\_\_\_\_

If this date has been revised since last report, please provide the initial date (MM/DD/YYYY): \_\_\_\_\_

Expected Paid Membership Count on June 30: \_\_\_\_\_

## Education

1. Four Level 1 awards achieved
2. Two Level 2 awards achieved
3. Two more Level 2 awards achieved
4. Two Level 3 awards achieved
5. One Level 4, Level 5, or DTM award achieved
6. One more Level 4, Level 5, or DTM award achieved

## Membership

7. Four new, dual, or reinstating members
8. Four more new, dual, or reinstating members

## Training

9. A minimum of four club officer roles trained during each of the two training periods

**Administration**

10. On-time payment of membership dues accompanied by the names of eight members (at least three of whom must be renewing members) for one period and on-time submission of one club officer list.

**Current Membership**

Base: \_\_\_\_\_

To Date: \_\_\_\_\_

Required: \_\_\_\_\_

**Current DCP Goal Progress**

**Education**

1. Four Level 1 awards achieved: \_\_\_\_\_

2. Two Level 2 awards achieved: \_\_\_\_\_

3. Two more Level 2 awards achieved: \_\_\_\_\_

4. Two Level 3 awards achieved: \_\_\_\_\_

5. One Level 4, Level 5, or DTM award achieved: \_\_\_\_\_

6. One more Level 4, Level 5, or DTM award achieved: \_\_\_\_\_

**Membership**

7. Four new, dual, or reinstating members: \_\_\_\_\_

8. Four more new, dual, or reinstating members: \_\_\_\_\_

**Training**

9. A minimum of four club officer roles trained during each of the two training periods

Club officers trained June–August \_\_\_\_\_

Club officers trained November—February \_\_\_\_\_

**Administration**

10. On-time payment of membership dues accompanied by the names of eight members (at least three of whom must be renewing members) for one period and on-time submission of one club officer list.

Membership-renewal dues on time \_\_\_\_\_

Club officer list on time \_\_\_\_\_

What initiatives have you taken as the coach during the preceding 60 days (modules conducted, Club Executive Meetings attended, trainings undertaken, membership drives, etc.)?

Challenges, if any, experienced during the preceding 60 days:

How are you going to address or overcome these challenges, if any:

What additional assistance does the club require from the District, if any:

Coach Signature: \_\_\_\_\_ Date (MM/DD/YYYY): \_\_\_\_\_