



# CLUB DISSOLUTION FORM

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**WHEREAS** the \_\_\_\_\_ Toastmasters Club No. \_\_\_\_\_ (“the club”) has requested suspension or has been suspended by Toastmasters International for nonfulfillment of club minimum requirements as provided for in Policy 2.0 of *Policy and Protocol*;

**WHEREAS** the club, upon suspension, is obligated to return its charter document to Toastmasters International as provided for in Article III, Section 4 of the *Bylaws of Toastmasters International*;

**AND WHEREAS** the club does not have in its possession the original charter document and, therefore, is completing this resolution as a substitution for returning the charter document;

**NOW THEREFORE**, by signature on this resolution, the club has fulfilled the suspension requirements as required within the organization’s governing documents. The club is no longer in good standing with Toastmasters International and is no longer allocated the benefits that come with that status. This includes the use of Toastmasters International’s trademarks (name and logo), copyrighted materials, the ability to conduct meetings and other various benefits.

Any member, whose membership dues are paid until the end of the current membership period, may transfer their membership to another club within Toastmasters International.

Distribution of any funds or assets as currently owned by the club, after payment of any indebtedness, shall be made either by contribution to the Smedley Memorial Fund maintained by Toastmasters International, or by contribution to another Toastmasters club or to a Toastmasters district at the discretion of the club as provided for in Article XI of the *Club Constitution for Clubs of Toastmasters International*.

Name/Club Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Club Officer Title (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this completed form to Toastmasters International:**

By mail: Toastmasters International, Club Quality and Member Support  
9127 South Jamaica Street, Ste. 400, Englewood, CO 80112

By FAX: +1 303-799-7753

By email: [clubconstitution@toastmasters.org](mailto:clubconstitution@toastmasters.org)

Toastmasters International understands that clubs dissolve primarily due to lack of membership growth and retention. If this describes your club, what would you say the leading causes for this were? Please check all that apply:

- Cost of membership dues and fees
- Time commitment in conflict with other priorities
- Company layoffs/transfers
- Cost of meeting venue and club supplies
- Decline in meeting variety and/or enjoyment
- Other (comment below):

If your club had strong membership but decided to dissolve anyway, please share the reasoning below:

Please share any additional comments:

