



Pre-work for Session 7B: Program Quality Director Role Breakout 2

Introduction

This pre-work provides knowledge that supports the experiential learning that will take place during the live sessions at District Leader Training. By completing it, you will be prepared to participate in discussions and activities with fellow District leaders. This information will not be presented in the session.

Time Investment

- 25 to 30 minutes

Instructions

1. Review the [Distinguished Club Program and Club Success Plan \(Item 1111\)](#).
 - Take note of the goals needed for a club to reach Distinguished status.
2. Complete Scenario: Area X on pages 2 and 3 of this document.
3. Complete Defining Club Quality on page 4 of this document.
4. (Optional) Review the Resources on page 5 of this document.

Scenario: Area X

Review the dashboard data for fictional Area X. Then, answer the questions on the next page. Refer to the [Toastmasters Dashboard Guide](#) to help you interpret the data.

Area X Dashboard Data

- The date in the program year is **August 15**.
- All the clubs in the Area have submitted their officer list on time.
- District leaders have until October 31 to submit their Club Officer Training Report for First-round Club Officer Training.

	Membership		Goals	Education						Mem.		Trn.		Rn.	Lst.
	Base	To Date	Met	1	2	3	4	5	6	7	8	9a	9b	10a	10b
Club 1	15	16	0	0	1	0	1	0	0	1	0	0	0	0	1
Club 2	14	15	1	1	0	0	0	1	0	1	0	1	0	0	1
Club 3	20	20	2	1	0	0	0	1	1	0	0	1	0	0	1
Club 4	20	20	0	2	1	0	1	0	0	0	0	2	0	0	1

Continue on next page.

Focus on Area X overall. Where are there opportunities for member engagement?

What are some ways an Area or Division Director can support the clubs in Area X?

Since it is early in the program year, what actions can the Area and Division Directors take to support Club 1 and Club 2 in achieving their goals? You may want to refer to the Distinguished Club Program and Club Success Plan (Item 1111)

Defining Club Quality

Review the four (4) resources below for Defining Club Quality and answer the question.

[Moments of Truth \(Item 290A\)](#)

[A Toastmaster Wears Many Hats \(Item 1167D\)](#)

[Master Your Meetings \(Item 1312\)](#)

[Club Leadership Handbook \(Item 1310\)](#)

List three (3) or four (4) key ideas you would tell an Area or Division Director about these

Resources

[Toastmasters Dashboard Guide](#) (webpage)

[Moments of Truth \(Item 290A\)](#)

[A Toastmaster Wears Many Hats \(Item 1167D\)](#)

[Master Your Meetings \(Item 1312\)](#)

[Club Leadership Handbook \(Item 1310\)](#)

[Distinguished Club Program and Club Success Plan \(Item 1111\)](#)